# U.S. DRY BEAN COUNCIL TRAVEL EXPENSE FORM

**Travelers Name:**

**Company Name:**

**Dates of Travel:**

**Activity:**

**Total Cost of Trip:** $

<table>
<thead>
<tr>
<th>Date</th>
<th>Receipt #</th>
<th>City</th>
<th>Expense Description</th>
<th>Meals &amp; Incidental</th>
<th>Lodging (150% approved for lodging if needed)</th>
<th>Transportation (Airfare, Taxis, Mileage*)</th>
<th>Total</th>
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Detroit, MI to Barcelona, Spain

**Passenger Information**

<table>
<thead>
<tr>
<th>Passenger Name</th>
<th>Confirmation Number</th>
<th>Ticket Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOSEPH MICHAEL CRAMER</td>
<td>GFX5A5</td>
<td>0062339055591</td>
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<tr>
<td>SkyMiles#: 6589489506</td>
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**Flight Information**

<table>
<thead>
<tr>
<th>Date and Flight</th>
<th>Status</th>
<th>Class</th>
<th>Meals/Other</th>
<th>Seat/Cabin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri 22Apr2016</td>
<td>DL 98</td>
<td>DTW ➔ CDG</td>
<td>FLWN</td>
<td>T</td>
</tr>
<tr>
<td>Sat 23Apr2016</td>
<td>AF 8392</td>
<td>CDG ➔ BCN</td>
<td>FLWN</td>
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<td>Fri 29Apr2016</td>
<td>KL 9678</td>
<td>BCN ➔ AMS</td>
<td>EXCH</td>
<td>T</td>
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<tr>
<td>Fri 29Apr2016</td>
<td>DL 135</td>
<td>AMS ➔ DTW</td>
<td>EXCH</td>
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**Detailed Charges**

- **Air Transportation Charges**
  - Base Fare: $858.00 USD
  - Carrier-Imposed International Surcharge (YR): $496.00 USD

- **Taxes, Fees and Charges**
  - United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY): $5.60 USD
  - Netherlands - Security Service Charge (CJ): $6.60 USD
  - France - Civil Aviation And Airport Tax (FR): $9.10 USD
  - Spain - Departure Charge (JD): $16.80 USD
  - OG: $0.70 USD
  - Spain - Security Tax (QV): $4.20 USD
  - France - Passenger Service Charge (QX): $11.70 USD
  - Netherlands - Passenger Service Charge (RN): $6.50 USD
  - United States - Transportation Tax (US): $35.60 USD
  - Netherlands - Noise Isolation Charge (VV): $0.60 USD
  - United States - Animal And Plant Health Inspection Service Fee (APHIS User): $3.96 USD
Fees:
- U.S. - Passenger Facility Charge (XF) $4.50 USD
- U.S. - Immigration and Naturalization Fee (Immigration User Fee) $7.00 USD
- Total Price: $1,472.36 USD

KEY OF TERMS
- # - Arrival date different than departure date
- ** - Check-in required
- *** - Multiple meals
- **S** - Multiple seats
- AR - Arrives
- B - Breakfast
- C - Bagels/Beverages
- D - Dinner
- F - Food available for purchase
- L - Lunch
- LV - Departs
- M - Movie
- R - Refreshments, complimentary
- S - Snack
- T - Cold meal
- V - Snacks for sale

Check your flight information online at delta.com or call the Delta Flightline at 800.325.1999.

Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket.

Please review Delta's check-in requirements and baggage guidelines for details.

You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States.

You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.

For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit http://SafeTravel.dot.gov

Do you have comments about service? Please email us to share them.

NON-REFUNDABLE / CHANGE FEE
When Using Certain Vouchers To Purchase Tickets, Remaining Credits May Not Be Refunded. Additional Charges And/Or Credits May Apply And Are Displayed In The Sections Below.

This Ticket Is Non-Refundable Unless Issued At A Fully Refundable Fare. Any Change To Your Itinerary May Require Payment Of A Change Fee And Increased Fare. Failure To Appear For Any Flight Without Notice To Delta Will Result In Cancellation Of Your Remaining Reservation.

All Delta Comfort™ And Preferred Seats Are Nonrefundable.

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Air transportation on Delta and the Delta Connection® carriers is subject to Delta's conditions of carriage. They include terms governing for example:

- Limits on our liability for personal injury or death of passengers, and for loss, damage of delay of goods and baggage.
- Claim restrictions including time periods within which you must file a claim or bring action against us.
- Our right to change terms of the contract.
- Check-in requirements and other rules established when we may refuse carriage.
- Our rights and limits of our liability for delay of failure to perform service, including schedule change, substitution of alternative air
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Transaction Details

Description: TAXI
Transaction Date: 4/23/2016
Posted Date: 4/25/2016
Amount: $44.83
Category: Other Travel
Details: Other Transportation
Taxi cabs in Barcelona were reluctant to accept credit cards, but on the two occasions that I did hire a taxi and pay with a Visa card, receipts were not made available when requested.

David/Comdy/Pierre
DETROIT METRO AIRPORT

RECEIPT

Alimentation — 4-23-16 thru 4-29-16